



भारत सरकार टकसाल, नोएडा (उत्तर प्रदेश)

INDIA GOVERNMENT MINT, NOIDA (UTTAR PRADESH)

ISO 9001-2015/ ISO 14001-2015/ ISO 45001-2018 प्रमाणित इकाई / Certified Unit

सिक्वोरिटी प्रिंटिंग एंड मिंटिंग कॉर्पोरेशन ऑफ इंडिया लिमिटेड की एक इकाई /

A Unit of Security Printing and Minting Corporation of India Limited

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मिनिरल श्रेणी -I, सीपीएसई / A Miniratna Category-I, CPSE

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पिन-201301

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दिनांक 19.05.2026

कार्यालय आदेश/OFFICE ORDER

The Competent Authority hereby constitute a Consultation Committee (for advice on suo-motu disclosure) and Committee of PIOs/FAAs (to proactively identify frequently sought information under RTI).

2. The composition of the Consultancy Committee AND Committee of PIOs/FAAs shall be as under:

1. Shri Siddharth Mittal, Manager (F&A) – Chairman
2. Shri Hira Mani Suyal, Dy. Manager (O.L.) & CPIO– Member Secretary
3. Shri Sanjay Kumar Gupta, Dy. Manager (Material)- Member
4. Smt. Anshika Rani, Assistant Manager (T.O.-Printing)-Member

3. Mandate / Terms of Reference of the Committee

The Committee shall:

1. Identify the information/documents/data that are frequently sought by applicants under the RTI Act, 2005 and accordingly prepare Frequently Asked Questions (FAQs) for uploading the same on unit website.
2. Examine the feasibility of proactive disclosure of such information under Section 4 of the RTI Act, 2005.
3. Ensure periodic updating and wider dissemination of such information through the organization's website and other appropriate platforms.
4. Recommend measures for improving transparency and reducing the need for filing individual RTI applications.
5. Submit its report/recommendations to the Competent Authority as and when required.

4. This issues with the approval of Competent Authority.


(प्रकाश कुमार/ Prakash Kumar)

संयु. महाप्रबन्धक (मा.सं.)/Jt General Manager (HR)
कृते मुख्य प्रबन्धक/ For Chief General Manager

प्रतिलिपि:

मुख्य महाप्रबंधक कार्यालय ।
उपरोक्त समिति सदस्य ।
सहायक लोकसूचना अधिकारी