



भारत सरकार टकसाल  
**INDIA GOVERNMENT MINT**

भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की एक इकाई  
A Unit of Security Printing & Minting Corporation of India Limited  
भारत सरकार के पूर्ण स्वामित्वधीन Wholly owned by Government of India  
A Miniratna Category-I, CPSE



CIN U22213DL2006G0I144763

डी-2, सैक्टर-1, नोएडा  
जिला गौतमबुद्ध नगर, (उ०प्र०)  
पिन 201301

D-2, Sector-1, NOIDA  
Distt. Gautam Buddh Nagar (UP)  
PIN 201 301

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No. IGMN/130/42/2021-Admn.

Dated:16.01.2024

**NOTICE**

**Subject:- Engagement of retired Government Personnel as Consultant (Civil) on fixed term contract basis.**

India Government Mint, Noida is one of the nine units under the “Security Printing and Minting Corporation of India Limited” (SPMCIL), a Mini Ratna Category-I, Central Public Sector Enterprise Company, a wholly owned company of Government of India, incorporated on 13.01.2006 under the Companies Act.,1956 with the objective of designing, manufacturing of currency and bank notes, non-judicial stamp papers, minting of circulating coins etc. SPMCIL is under the administrative control of Ministry of Finance with its Registered and Corporate Office at 16th floor, Jawahar Vyapar Bhawan, Janpath, New Delhi.

India Government Mint, Noida invites application from retired Government/ PSUs employees **for filling up the 01 (One) post of Consultant (Civil)** on contract basis. The details of the posts, qualifications required, consolidated compensation payable and age limit is given below:-

Sr. No.	Name of the Post	Qualification (Eligibility Criteria)	Level (in IDA)	Pay Level (in CDA)	Compensation Payable (Per Month / all inclusive)
(i)	Consultant (Civil)	B.E./ B.Tech /B.Sc. (Engg.) in Civil Engineering with at least 10 yrs. Working experience in Civil / building construction in Central/ State Government /PSU.	E-8	14	86,000
			E-6 to E-7	13A	81,000
			E-5	13	75,000
			E-3 to E-4	11-12	69,000
			E-1 to E-2	8-10	58,000
			S-1 to S-2	6-7	46,000
			W-1 to W-6	1-6	35,000
(ii)	Age Limit: Age of applying candidates should be less than 62 years as on the last date of receipt of application as per vacancy advertisement.				

2. Duly completed application along with the attested copies of required certificates and latest photograph should be sent to the **Chief General Manager, India Government Mint, D-2, Sector-1, Noida, Pin-201 301** on or **before date 10.02.2024** in prescribed form. The outer cover of envelope should be super scribed as “**APPLICATION FOR THE POST OF CONSULTANT (CIVIL)**”.

3. Other important criteria for engagement of Consultant (Civil):-

- Age criteria:** Candidate should be less than 62 years as on the last date of receipt of application as per vacancy advertisement.
- Period of engagement:** Initially for a period of one year which may be extended as per the exigency and performance of the individual.

4. **Roles & Responsibilities** of Engaged Consultant (Civil):

- Preparation of P.E. (Preliminary Estimate) for sanction and D.E. (Detailed Estimate) for sanction/tender including schedule of quantity.

- ii. Details of quantity checks/tests etc. required and it's frequency and permissible range for the estimate including specifications for incorporation in the tender document.
- iii. Vetting of tender documents.
- iv. Technical evaluation of bids/recommendations including justification of rates.
- v. Supervision/ execution of works.
- vi. Billing – preparation and certification of executed works including quality/ sample testing.
- vii. Completion certificate of each work.
- viii. Examination/scrutiny and comments on inter-unit works/proposals received from SCGM.
- ix. Coordination with CPWD/PWD/PSU/Other Govt. agencies for estimates during operation of works till financial closure of works.
- x. Liaisoning with local administrative bodies like NOIDA, Gautam Buddh Nagar Collectorate, U.P. Pollution Control Board, Municipal Corporation etc. for the works related to I.G. Mint, Noida/SPMCIL.
- xi. Preparation of replies pertaining to observations of Audit/Vigilance etc. related to civil works.
- xii. Any other work as may be assigned by the Competent Authority from time to time.

5. The selected candidate will not have any claim over other emoluments/benefits/compensations available to other SPMCIL employees. However, for any out station travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by India Government Mint, Noida.

6. The selected candidate will also have no right whatsoever to claim for regular employment in SPMCIL by virtue of being engaged through fixed term contract.

7. There shall be no criminal case pending against the candidate. The candidate should not have been compulsory retired by the Govt. A self-declaration in this regard to be submitted by the candidate. (Attached self-declaration format)

8. A non-disclosure agreement has to be signed by the candidate before engagement as by virtue of his roles and responsibility, he will have access to some confidential information of the organization. (Attached non-disclosure agreement)

9. **General Conditions:**

- (i) The date and place of Interview will be intimated later on IGMN official website. Hence, requested to kindly visit our website from time to time.
- (ii) The selection will be as per the terms and conditions in this advertisement and the candidates will be required to appear for walking-interview.
- (iii) No correspondence will be entertained from the applicants who are not selected, either before or after selection. The decision of India Government Mint Noida will be final and binding.
- (iv) Management reserves the right to reject the applications without assigning any reason. The selection process can be cancelled / Suspended / terminated without assigning any reasons. The decision of the management will be final and no claim or appeal with be entertained.
- (v) Applications that are not in conformity with the advertisement, incomplete applications and those received after the last date will not be entertained.
- (vi) Canvassing in any form will results in disqualification.
- (vii) Applications received beyond the specified last date shall not be entertained. For any delay in receipt of application IGM, Noida shall not be responsible.

-sd/-

Dy. General Manager (HR)